



GOVERNMENT OF TAMILNADU ELECTRICAL INSPECTORATE

APPLICANT MANUAL FOR OBTAINING PERMISSION TO MAKE ADDITION/ ALTERATION TO A LIFT

(FORM A)

1. Go to the website <https://tnei.tn.gov.in/lift/>
2. To access the portal click 'Login' and enter the Email ID and password in the fields.

The screenshot shows the login interface of the Government of Tamil Nadu Electrical Inspectorate website. The header includes the date '24 November, 2024, Sunday', a 'Skip to Navigation' link, and text size controls. The main header features the Government of Tamil Nadu logo and the text 'தமிழ்நாடு அரசு மின் ஆய்வுத்துறை' (Tamil Nadu Electricity Regulatory Commission). A 'Lift / Escalator Licence' button is visible in the top right.

The login section is titled 'Login' and includes a sidebar with links: 'Login', 'Sign Up', 'Forgot Password', and 'Guidelines'. The main login form contains fields for 'Email ID' and 'Password', both masked with dots. Below these fields is a CAPTCHA image with the text 'Type the characters you see in the picture' and the characters 'vcmhn'. There are also links for 'New Consumer?' and 'Forgot Password?'. At the bottom of the login form are 'LOGIN' and 'CLEAR ALL' buttons. A red arrow points to the 'LOGIN' button with the text 'Click on Login'.

Below the login form, there is a notice: 'A notice about the revised fee structure as per the Amendments to the Tamil Nadu Lifts and Escalators Rules, 1997 dated 10-10-2018 (G.O. Ms No.70, Energy (D2) dated 10.10.2018)'.

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3. Click apply lift erection (Form A) option to apply for getting permission to make addition/alteration of a lift after logging in successfully.

The screenshot shows the 'Lift Dashboard - TNEI' interface. The header is identical to the previous screenshot. The sidebar on the left contains a 'Home' button and a 'Guidelines' link. Below these are 'Notifications' and 'Settings' links. The 'Settings' link is highlighted with a red box, and a red arrow points to it with the text 'Click on Login'.

The main content area is titled 'Lift Dashboard - TNEI' and 'Lift Dashboard - Nithi'. It includes a sub-header 'The Tamil Nadu Lift and Escalators Act, 1997'. Below this are tabs for 'New Licence', 'Active License & Renewal', 'Inspection', and 'Filing of Returns'. The 'New Licence' tab is selected.

The main content area displays a table titled 'Details of License Applied and Its Status'. The table has columns: 'S. No.', 'Service Name', 'Date of Application', 'Application No.', 'District', and 'Current Status'. The table lists 10 applications, all with a 'Pending' status.

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4. Fill out all fields on the Apply Form A tab, then select 'Next'.

24 November, 2024, Sunday

Government of Tamil Nadu
Electrical Inspectorate

தமிழ்நாடு அரசு
மின் ஆய்வுத்துறை

Lift / Escalator Licence

Welcome Nithil

Home
Settings
Apply Lift Erection Permission (Form A)
Apply Form A
View Form A list
Submit Existing Licence
View Lift Erection Permission Status (Form B)
Lift Erection Completion Report (Form C, D & E)
Lift Licence Status (Form F)
Lift Licence Renewal (Form G)
Challan
Name Change of Lift Licence
Lift Dashboard
Lift Accidents and Defects
Escalators Managements

Application for Permission with a option to choose (i) To install a lift or (ii) To make additions or alterations to a lift. (FORM A)

Type: -- Please Select --

Name of the Applicant:

Contact Number:

E-mail Id:

Address of the Applicant:

District: -- Please Select --

Pincode:

Address of the premises where the lift is to be installed/made additions or alterations:

District: -- Please Select --

Taluk: -- Please Select --

Pincode:

Divisional Office: Not to be filled.

Next Clear All

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5. Fill out all the details and click 'Next'.

24 November, 2024, Sunday

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Application for Permission with a option to choose (i) To install a lift or (ii) To make additions or alterations to a lift. (FORM A)

Application Type: -- Please Select --

Building Plan Approval Number Issued by the Local Body:

Name of the Local Body:

Date of Approval:

Attach document for copy of Approval:

Building plan: Copy of the drawings approved by the local body should be submitted along with hard copies of this application

Whether a Licence has been previously granted: Yes No

Select Inspecting Authority: -- Please Select --

Electrical Contractor Name:

Grade:

Licence No.:

Valid upto:

Previous Next

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- Fill out all the details and click 'Apply'.

The screenshot shows the 'Lift / Escalator Licence' application form. The form is titled 'Application for Permission with a option to choose (i) To install a lift or (ii) To make additions or alterations to a lift. (FORM A)'. It includes a sidebar with navigation links and a main form area with various input fields. A callout bubble points to the form fields with the text 'Fill in all fields'.

Details of the Lift

Type of Lift:	-- Please Select --
Make of Lift:	-- Please Select --
Model of Lift:	-- Please Select --
Maximum Speed:	-- Please Select --
The Maximum number of passengers in addition to the Lift which the Lift can carry:	-- Please Select --
The total weight of the Lift car carrying the maximum load (weight of car plus maximum allowable load) (Kgs):	-- Please Select --
The weight of the counter weight (Kgs):	-- Please Select --
Supporting Cables	
Number:	-- Please Select --
Description:	-- Please Select --
Weight (Kgs):	-- Please Select --
Size (in sq. mm.):	-- Please Select --
The depth of the pit from lowest part of the car when at the lowest floor (in mms.):	-- Please Select --
Total Number of Landings of the Lift:	
Fee to be Paid:	2500

Buttons: Previous, Apply

- Next, a preview will appear on the screen. Once reviewed the Form A preview, print it off and sign. After signing in Form A, click 'Continue' to upload the signed Form A. If it is required to update any fields, click 'Go Back'.

The screenshot shows the 'Details of the Lift' preview form. It displays the filled-in details from the application form, including the lift type, make, model, speed, capacity, weight, and supporting cables. At the bottom, there are buttons for 'GO BACK', 'PRINT', and 'CONTINUE'.

Details of the Lift

Type of Lift	: Passenger
Make of Lift	: Johnson Lifts Private Ltd
Model of Lift	: Johnson Nextra Passenger Cum Goods
Maximum speed	: 0.5 m/s
The Maximum number of passengers in addition to the Lift which the Lift can carry	: 16 Persons
The Maker's or Designer's rated capacity in weight (Kgs)	: 1088 Kgs
The total weight of the Lift car carrying the maximum load (weight of car plus maximum allowable load)	: 1288 kgs
The weight of the counter weight (Kgs)	: 1322 kgs
Supporting cables	: <ul style="list-style-type: none"> Number : 4 Description : 13 mm Dia. Steel Wire Ropes Weight (kg) : 2 Size (in sq. mm.) : 0.33
The depth of the pit from lowest part of the car when at the lowest floor (in mms.)	: 1600 mm
Application No.	: lift-2016-gnGFC-168
Total Number of Landings of the Lift	: 10
Fee to be Paid	: 5000

Buttons: GO BACK, PRINT, CONTINUE

- Upload all the required documents and then click 'Complete'.

- Select the lift for which challan is to be generated and click 'Generate Challan'. The generated challan is for reference purpose only and should not be used for payment at treasury banks. Kindly use the reference number mentioned in the challan and pay through karuvoolam site <https://www.karuvoolam.tn.gov.in/challan/echallan>

- After successful payment of fee, upload the paid challan and fill out the details in the 'submit paid challan' tab and then click 'submit'.

26 November, 2024, Sunday

Government of Tamil Nadu
Electrical Inspectorate

தமிழ்நாடு அரசு
மின் ஆய்வுத்துறை

Lift / Escalator Licence

Welcome Nithal

Submit Paid Challans

Challan No.

Reference No.

Date of Payment

Fee Paid

Upload Challan No file chosen

(Note : Original remitted challan to be sent to Department.)

Type the characters you see in the picture

Upload challan

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- On receipt of Form A, the Inspector shall after making such inquiries and requiring, the applicant to furnish such additional information in Form A either grant permission in Form B or refuse the permission applied for. To view the status of the form B click on 'Form B status'.

26 November, 2024, Tuesday

Government of Tamil Nadu
Electrical Inspectorate

தமிழ்நாடு அரசு
மின் ஆய்வுத்துறை

Lift / Escalator Licence

Welcome Nithal

Form B Status

Search

S. No.	Application No.	Lift Ref. No.	Applicant Name	Status	Action	Queriesss
1	lift-2016-grGFC-168	-				

<Previous Next> 1 of 1

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After obtaining permission to make addition/alteration to a Lift, upon completion of its addition/alteration, an application must be made to the Inspector for a license to operate the lift, following the procedure outlined in the applicant manual for obtaining a license to operate a lift.